

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #929

DATE: August 16, 2016

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Allen Rosen, President
Drew Hazelton, Vice President
Derek Ross, Clerk
Denise Helfstein, Member
Barbara Laifman, Member
Meghan Cleary, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

8/12/2016

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, September 20, 2016

**Closed Session at 5:00 p.m. Open Session at 6:00 p.m.
Oak Park High School, Presentation Room, G9**

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.
Brookside Elementary School, 165 N. Satinwood Ave.
Oak Hills Elementary School, 1010 N. Kanan Rd.
Red Oak Elementary School, 4857 Rockfield St.
Medea Creek Middle School, 1002 Double Tree Rd
Oak Park High School, 899 N. Kanan Rd.
Oak View High School, 5701 East Conifer St
Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: <http://www.opusd.org/>

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #929

August 16, 2016

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT : Campus Supervisors, Clerical Sub, Custodian 1, Food Services Assistant 1 Subs, Instructional Assistants 1, Instructional Assistants 11 Special Ed, Instructional Assistant 11 Special Ed Subs, Instructional Assistants 111, Student Services Assistant 1, Student Workers, Elementary Speech Language Teacher, Instrumental Music Teacher, Elementary Teachers, School Psychologist, Preschool Special Ed Teacher, Long Term Guest Teachers, Director of Curriculum and Assistant

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. CONFERENCE WITH LABOR NEGOTIATOR : Government Code Section 54957.6:

Agency designated representative: Allen Rosen

Unrepresented employee: Superintendent

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Member

8/12/2016

3. Remarks from Superintendent

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting June 15, 2016 and Special Board Retreat Meeting June 26, 2016](#)
- b. [Public Employee/Employment Changes 01CL23118-01CL23199 & 01CE07883-01CE07944](#)
- c. [Approve Purchase Orders – June 1 - July 31, 2016](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Student Teaching Agreement with Grand Canyon University – June 22, 2016 – June 30, 2021](#)
Board Policy 3312 requires Board approval for contracts for services
- e. [Approve Renewal Agreement with Ventura County Office of Education for 2016-17 Escape Financial and Payroll/Personnel System Services](#)
Board Policy 3312 requires Board approval for contracts for services
- f. [Approve 2016-17 Transportation Agreement with Tumbleweed Transportation](#)
Board Policy 3312 requires Board approval for contracts for services
- g. [Authorization for Use of Cooperative Purchasing Contracts by the Student Nutrition Services Department During Fiscal Year 2016-17, Per PCC 20118](#)
Board Policy 3312 requires Board approval for contracts for services
- h. [Approve Memorandum of Agreement with the County of Ventura for Watershed Friendly Garden at Oak Park High School](#)
Board is asked to approve this Memorandum of Agreement with the County of Ventura
- i. [Approve Notice of Completion, Project 15-08F, Maintenance Facility Improvements](#)
Board approval required for Notice of Completion
- j. [Approve Disposal of Surplus Equipment](#)
Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment and property
- k. [Approve Quarterly Report on Williams Uniform Complaints – July 2016](#)
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- l. [Approve Overnight Trip for Oak Park High School Girls Volleyball Team – September 9-10, 2016](#)
Board Policy 6153 requires Board approval for student overnight trips

ACTION

2. BUSINESS

- a. [Ratify Consultant Agreement for Political Lobbying Services](#)
Board Policy 3312 requires Board approval for contracts for services
- b. [Approve Spending Plan for 2016-17 Education Protection Account Funds](#)
Proposition 30 requires Board approval for spending plan for Education Protection Account Funds
- c. [Ratify Agreement for Construction Contract, Project 15-08C, Technology Facility Improvements from Measure C6 Bond Fund](#)
Board approval required for purchases made from Measure C6 Bond Fund

d. Approve Purchase of Technology Facility Furniture and Equipment, Project 15-08C from Measure C6 Bond Fund

Board approval required for purchases made from Measure C6 Bond Fund

e. Approve Notice of Completion, Project 15-08C, Technology Facility Improvements

Board approval required for Notice of Completion

f. Ratify Agreement for Construction Services for Project 16-02R, Gymnasium Restroom ADA Improvements at Oak Park High School

Board Policy 3312 requires Board approval for contracts for services

g. Ratify Measure R Bond Fund Facilities Expenditure –Project 16-04R, Americans with Disability Act (ADA) Upgrades At Oak Hills Elementary School

Board approval required for purchases made from Measure R Bond Fund

h. Approve Acceptance of Donation

Board Policy 3290 requires Board approval for donations to the District

i. Ratify Agreement for Construction Services for Project 16-06R, Parking Lot Resurfacing at Oak Park High School

Board Policy 3312 requires Board approval for contracts for services

j. Ratify Agreement for Construction Services for Project 16-07F, Construction of School Garden at Medea Creek Middle School

Board Policy 3312 requires Board approval for contracts for services

k. Ratify Agreement for Construction Services for Project 16-10F, Construction of Kindergarten Outdoor Classroom at Brookside Elementary School

Board Policy 3312 requires Board approval for contracts for services

l. Approve Measure C6 Bond Fund Equipment Purchase – Project 16-11C, iPad Carts to Support New TechLITEs and Technology Learning Coach

Board approval required for purchases made from Measure C6 Bond Fund

3. HUMAN RESOURCES

a. Approve Authorization to Employ an Administrative Consultant

Board approval required to employ an administrative consultant

b. Approve 2016-2017 Declaration of Need for Fully Qualified Educators

Commission on Teacher Credentialing requires certification of Board approval on Declaration of Need for Fully Qualified Educators

c. Approve the Job Description for Accounting Assistant III Position and Reclassifying the more Senior Accounting Assistant II to the New Position.

Board approval required for reclassification and change of job description

4. BOARD

a. Approve California School Boards Association Membership Dues(\$7,532) and Education Alliance Membership Dues (\$1883) for 2016-2017

Board approval required for membership dues

b. Approve Proposed Board Meeting Schedule for the 2016-2017 School Year

Board approval required for Board meeting schedule for the 2016-2017 School Year

c. Review and Amend 2016-2017 Moral Imperatives, Goals, and Action Plans

Board will review amendments made by Leadership Team

d. Approve Certification of Signatures for 2015-16 School Year

Education Codes 42632 and 42633 require annual Certification of Signatures

e. Approve Board Goals for 2016-2017

Board approval for 2016-2017 Board Goals

f. Approve Resolution #16-17 Nomination of Assembly Member Jacqui Irwin for California School Boards Association 2016 Outstanding Legislator of the Year

Board approval required for Board Resolutions

4. BOARD POLICIES

a. Approve Amendment to Board Policy 2121 – Superintendent’s Contract – First Reading

Policy updated to clarify the conditions under which the Governing Board may meet in closed session under the "labor exception" (Government Code 54957.6) of the Ralph M. Brown Act to discuss superintendent contact, salary, or compensation paid in the form of fringe benefits.

b. Approve Amendment to Board Bylaw 9321 – Closed Session Purposes and Agendas – First Reading

Board Bylaw updated to clarify that the Board may not meet in closed session under the "personnel exception" (Government Code 54957) of the Ralph M. Brown Act to discuss or act upon any proposed change in compensation other than a reduction of compensation that results from the imposition of discipline. "Negotiations/Collective Bargaining" section revised to reflect that the Board may meet with the district's designated representatives in closed session under the "labor exception" (Government Code 54957.6) of the Ralph M. Brown Act to discuss salaries, salary schedules, or compensation paid in the form of fringe benefits to its represented and unrepresented employees, including the Superintendent.

c. Approve Amendment to Board Bylaw 9222 – Resignation – First Reading

Board Bylaw updated to clarify the effective date of a resignation of a member of the board, the need for the board to fill the vacancy by ordering an election or making a provisional appointment as appropriate, and the need for the resigning member to file a revised Statement of Economic Interest/Form 700.

d. Approve Amendment to Board Bylaw 9270 – Conflict of Interest – First Reading

Board Bylaw reorganized and updated to reflect requirement to submit the conflict of interest code to the code reviewing body (i.e., county board of supervisors or Fair Political Practices Commission, as appropriate) by the deadline established by the code reviewing body, merge material on the "rule of necessity" into the section "Conflict of Interest under the Political Reform Act." Exhibit A is being revised – Designated Positions to reflect current positions in the District.

e. Approve Amendment to Board Policy and Administrative Regulation 1230 – School-Connected Organizations- First Reading

Board Policy and Administrative Regulation updated to clarify the relationship between the district and a school-connected organization, such as a booster club, parent-teacher organization, or other nonstudent organization. Policy adds material regarding the establishment of such organizations as separate legal entities subject to their own bylaws and rules, delegates the responsibility to approve organizations' fundraisers to the superintendent or designee, and reflects legal requirement that donations and participation in fundraising activities be voluntary. Regulation adds authority of the district to revoke an organization's authorization to conduct activities in the district when necessary, and adds rules designed to maintain the organization's status as a separate entity from the district based on recommendations in the Fiscal Crisis and Management Assistance Team's guidebook updated in 2015.

VII. INFORMATION ITEMS

1. Reporting of Chronic Absenteeism Data

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m